

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ

**This meeting
may be filmed.***



**Central
Bedfordshire**

please ask for Rebecca Preen
direct line 0300 300 4193
date 09 November 2017

NOTICE OF MEETING

SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Thursday, 23 November 2017 10.00 a.m.

Venue at

Council Chamber, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE:

Cllrs D McVicar (Chairman), B Saunders (Vice-Chairman), D Bowater, P Downing,
Ms A M W Graham, J Kane, Cllr M Liddiard, K C Matthews and R Morris

[Named Substitutes:

Mrs A Barker, C C Gomm, P Hollick, R W Johnstone, I Shingler and
N Warren]

All other Members of the Council - on request

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MEETING***

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AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members

2. **Members' Interests**

To receive from Members any declarations of interest and of any political whip in relation to any agenda item.

3. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

4. **Minutes**

To approve as a correct record the Minutes of the meeting of the Sustainable Communities Overview and Scrutiny Committee held on 14 September 2017 and to note actions taken since that meeting.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Part 4G of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Part 4G of the Constitution.

7. **Call-In**

To consider any decision of the Executive referred to this Committee for review in accordance with Part 4D of the Constitution.

8. **Requested Items**

To consider any items referred to the Committee at the request of a Member in accordance with Part 4D of the Constitution.

REPORTS

- | Item | Subject |
|------|--|
| 9 | Executive Members Updates

To receive a brief verbal update from the Executive Member for Community Services and the Executive Member for Regeneration. |
| 10 | Leisure Strategy - Parish Schedule Consultation

The report provides Members with details of feedback from town and parish councils in response to the Leisure Strategy Parish Schedule Engagement in March 2017. The information will help to evidence local need and ensure appropriate Section 106 developer contributions are secured from relevant developments. |
| 11 | The Waste Collection Contract

To receive a presentation relating to the assessment of options for waste collection for 2019. |
| 12 | Task Force Update - Planning Enforcement

To receive a verbal update on progress following recommendations to improve service delivery. |
| 13 | Work Programme 2017-18 and Executive Forward Plan

Members of the Committee will receive information regarding the Work Programme 2017/18 and Executive Forward Plan. |

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE** held in Council Chamber, Priory House, Monks Walk, Shefford on Thursday, 14 September 2017.

PRESENT

Cllr D McVicar (Chairman)
Cllr B Saunders (Vice-Chairman)

Cllrs D Bowater
P Downing
Ms A M W Graham

Cllrs J Kane
K C Matthews

Apologies for Absence: Cllrs Cllr M Liddiard
R Morris

Substitutes: Cllrs C C Gomm
N Warren

Members in Attendance: Cllrs B J Spurr Executive Member for
Health and Chairman of
the Health and Wellbeing
Board
B Wells Deputy Executive
Member for Community
Services
J N Young Executive Member for
Regeneration

Officers in Attendance: Ms A Bishop – Senior Engineer
Mr M Coiffait – Director of Community Services
Mr A Davie – Development Infrastructure Group
Manager
Mrs J Jones – Project Manager
Mrs J Keyte – Head of Community Safety
Mr P Mason – Head of Highways
Mrs R Preen – Scrutiny Policy Adviser

Others in Attendance Jonathan Glerum – Regional Flood Risk Manager
Allan Simpson – Strategic Growth Manager
Phil Skegg Operations Director, Ringway
Jacobs
Chris Goodacre Contracts Director, Ringway Jacobs

Public: 0

SCOSC/17/30 **Members' Interests**

None.

SCOSC/17/31 **Chairman's Announcements and Communications**

The Chairman informed the Committee that in order to accommodate external contributors to the meeting, item 12, the Review of the Highways Contract and Performance presentation would be delivered as the second agenda item.

SCOSC/17/32 **Minutes**

RESOLVED that the Minutes of the meeting of the Sustainable Communities Overview and Scrutiny Committee held on 13 July 2017 be confirmed and signed by the Chairman as a correct record.

SCOSC/17/33 **Petitions**

None.

SCOSC/17/34 **Questions, Statements or Deputations**

None.

SCOSC/17/35 **Call-In**

None.

SCOSC/17/36 **Requested Items**

None.

SCOSC/17/37 **Executive Members Updates**

The Executive Member for Community Services provided a timeline for works to Dunstable Leisure Centre and informed the committee that a temporary contract provider was in place for one year during the tendering process to deliver additional classes at Houghton Regis Leisure Centre so as to ensure the continuation of services within the area.

The Deputy Executive Member for Community Services confirmed the timeline for the Thorn Turn development, the rationale behind the ongoing road closure and that full council use of the site was likely to be in January 2018.

The Executive Member for Regeneration confirmed that approximately 10,000 responses had been received following the Local Plan consultation with the next stage of the process, Regulation 19, commencing in early 2018. Members were informed of a restructure to senior posts within the directorate including those within planning and regeneration.

SCOSC/17/38 Partnership working with Anglian Water

The Sustainable Drainage Engineer provided Members with supporting information regarding the Council's approach to planning and flood risk management and the importance of the relationship with strategic partners. Representatives from Anglian Water (AW) then went on to deliver a presentation which set out their key challenges, approach to flood risk management, the costs associated with prevention and remedy and the future proofing of the service.

Members were advised of AW's role in the planning process, that residents were able to contact AW online to request comments on specific planning applications with AW's website setting out the process in detail. Engagement with strategic partners such as highways and development management was crucial and AW were lobbying to change the 'right to connect' legislation currently in favour of developers.

In light of the presentation Members discussed the following in summary:-

- Since AW's prior attendance at Scrutiny, communication and collaboration had improved with the Council.
- Concerns that conflicting information from AW was impacting developer contributions to planning applications.
- That historic issues raised in Moggerhanger had identified the water pressure was at expected levels. However, any future developments would have conditions applied in order to mitigate additional burdens on the system.
- The importance of ensuring customers received a cost effective and accessible service.
- Concerns at the lack of effective communication between AW and other strategic partners when works were scheduled and the subsequent disruption to customers.
- Methods of addressing problems in known flood risk areas with traditional procedures no longer suitable.

RECOMMENDED: -

- 1. That Council planning officers consult AW as part of the process for individual planning applications and strategic planning documents where the public sewerage system or other AW asset is concerned, or where there is a known history of flooding from the public sewerage system.**
- 2. That the Council and AW determine further actions required to improve the planning process, including; quality of AW responses, triggers for consulting AW and opportunity for automatic consultation, and training sessions between CBC and AW staff.**
- 3. That Local flood issues associated with AWs system be made known to the Council's Flood Risk Management Team so these may be considered for partnership funding under AMP7.**
- 4. That residents and individuals be encouraged to report flooding from a public sewer to AW so it may be recorded for further investigation.**

SCOSC/17/39 **Review of the Highways Contract and Performance**

The Assistant Director for Highways outlined details of performance and progress during the period the contractor, Ringway Jacobs (RJ) had been in place and the ongoing restructure within the team. Winter working would soon be underway and the Jet-patcher had been used extensively throughout the year in order to provide a temporary solution to repairing potholes.

Representatives from RJ provided Members details of key issues and challenges facing the organisation which included extended timescales for works, lack of information sharing, the need to demonstrate value for money, staff culture and quality of work. A period of staff readjustment had taken longer than anticipated, however management were confident long-term solutions were now in place. Robust targets and an improvement action plan were anticipated to yield accreditation in order to attract additional funding.

In light of the presentation Members discussed the following in summary: -

- Concerns regarding a lack of communication with Town and Parish Councils.
- That best practice models be researched and methods implemented where appropriate.
- That the new highways reporting system would allow for greater ease of logging defects, with the Member Portal assisting with communication and updates.
- The need for sub contractors to adhere to the same standards as those of RJ and the Council.
- The need for safety related defects to be dealt with as a matter of urgency.
- That funding would be made available for the team responsible for cleaning highways signs to continue.

RECOMMENDED that the committee acknowledge the improvements made to date, that challenges were being addressed and that a performance update on the improvement plan be delivered at a future meeting.

SCOSC/17/40 **Parking Strategy**

The Head of Community Safety provided Members with details of a recent public consultation, the results of which demonstrated the need for a focus on operational enforcement in the short to medium term, with measures anticipated to be implemented in April 2018. Proposals included a phased approach to a broader parking strategy in order that all elements coordinated with the Local Plan timeline, with short term measures anticipated to be implemented in April 2018

In light of the report Members discussed the following in summary: -

- Concerns regarding the loss of green spaces to accommodate parking, cognizant of the lack of available land.
- That alternative travel choices were limited in rural areas and so car use and parking was increasing.

- The need for a flexible policy which could be applied to meet the needs of individual areas and circumstances, including both urban and rural solutions.
- That additional staff resource was available, recognising the difficulties of recruiting Civil Enforcement Officers.
- The need for robust liaison and a collaborative approach with highways colleagues and the police.
- The importance of educating parents in relation to parking outside of schools.

RECOMMENDED that the Committee support the proposal to develop a Parking Strategy for Central Bedfordshire using a phased approach as follows:-

- 1. Phase One: Develop and agree a three-year Parking Management Strategy (2018- 2021)**
- 2. Phase Two: Planning Design Guide Review, Local Plan and LTP (4) completed**
- 3. Phase Three: Develop and agree a broader Central Bedfordshire Parking Strategy (2021-2035) aligned to the Local Plan and revised Planning Design Guide**

SCOSC/17/41 Work Programme 2017-18 and Executive Forward Plan

AGREED the Committee Work Programme subject to the following amendments: -

- **The Waste Collection Contract – 23 November 2017**
- **The All Age Skills Strategy – 11 January 2018**
- **Local Plan Consultation Responses – 15 March 2018**
- **Local Plan, Regulation 19 – 15 March 2018**

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Central Bedfordshire Council

SUSTAINABLE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE

Thursday, 23 November 2017

Leisure Strategy - Parish Schedule Consultation

Report of: Cllr Ian Dalgarno Lead Member
ian.dalgarno@centralbedfordshire.gov.uk

Responsible Director(s): Marcel Coiffait Lead Director,
marcel.coiffait@centralbedfordshire.gov.uk

Purpose of this report

1. The report provides feedback from town and parish councils in response to the Leisure Strategy Parish Schedule Engagement in March 2017. To comply with the Community Infrastructure Levy (CIL) regulations on securing developer contributions, the Council requested details of each parish's priority recreational open space and outdoor sport projects. This information will be held within the relevant Parish Schedule and Outdoor Sport Priority Project List; to evidence local needs and ensure appropriate Section 106 developer contributions are secured from relevant developments.

RECOMMENDATIONS

The Committee is asked to:

1. Consider the feedback from the engagement.
2. On receipt of new planning applications, endorse the Parish Schedules and Outdoor Sport Priority Project List as the point of reference for Leisure Services in identifying recreational open space and outdoor sports projects to which Section 106 developer contributions are sought.
3. On receipt of new planning applications, endorse the process whereby, if no local priority project has been identified, Leisure Services may seek Section 106 developer contributions towards the identified strategic priority project within the catchment of that parish.

Leisure Strategy – Background

2. The Leisure Strategy chapters set the policy requirements for the provision of indoor sports and leisure centre facilities, recreational open spaces and outdoor sports facilities within the chapters below.
 - a. Chapter 1: indoor sports and leisure centres
 - b. Chapter 2: nine types of recreational open space
 - c. Chapter 3: nine types of outdoor sports facilities

The Leisure Strategy documents can be viewed at the following link:
<http://www.centralbedfordshire.gov.uk/leisure/strategy/overview.aspx>

3. This report focuses on the Recreational Open Space and Outdoor Sport facilities detailed in Chapters 2 and 3 respectively.

Parish Schedules

4. To support the delivery of the Leisure Strategy at the local level, a Parish Schedule has been created for each parish to detail their recreational open space and outdoor sport facilities.
5. The Parish Schedules can be viewed at the following link:
<http://www.centralbedfordshire.gov.uk/leisure/strategy/engagement/parish-schedules.aspx>
6. Each schedule contains the following information:

Chapter 2: Recreational Open Space

- a. List of recreational open space sites
- b. The strategy standards applied to parish provision to indicate a quantitative shortfall or surplus
- c. Qualitative data for each site/facility
- d. Local facility/project requirements – where identified by the town /parish council

Chapter 3: Outdoor Sports

- a. List of outdoor sports sites
- b. Quantitative and qualitative data on facility-specific requirements drawn from the strategy assessment, National Governing Bodies for Sport (NGB), clubs and local councils.
- c. Local sports facility projects are listed in the each schedule; and
- d. as many sports facilities serve a catchment wider than a single parish, all sports projects are shown on the Outdoor Sport Priority Projects List.

7. The Outdoor Sport Priority Projects List can be viewed at the following link:
<S:\CS\Leisure Libraries Learning\Shared\Leisure Strategy\Outdoor Sport Priority Project List.xlsx>
8. To provide spatial information on the sites and link with the parish schedule site list, a Geographic Information System (GIS) layer has been created which identifies each site and its facility type.
9. The GIS layer can be viewed at the following link:
<http://my.centralbedfordshire.gov.uk/mycentralbeds.aspx>.

Community Infrastructure Levy (CIL)

10. Under the requirements of the Community Infrastructure Levy (CIL), Section 106 developer contributions must be sought towards identified, costed projects and not toward generic improvements.
11. To seek S106 developer contributions from new development for recreational open spaces and outdoor sports facilities, Leisure Services must evidence their request by providing details of the project on which the money will be spent. Without this information, no S106 contributions can be sought.
12. As the majority of recreational open spaces and outdoor sports facilities are owned by town/parish councils or sports clubs, details of their CIL compliant projects must therefore be provided by the facility owners/operators.

Parish Schedule Engagement

13. In March 2017 Leisure Services contacted town and parish councils, National Governing Bodies for Sport (NGB), sports clubs and local countryside organisations via an online engagement which ran for eight weeks.
14. The consultees received their respective Parish Schedule, access to GIS maps and the Outdoor Sports Priority Projects List.
15. Feedback was requested on the following information:
 - a. To verify the sites information in the Parish Schedules and GIS maps.
 - b. To identify town/parish, NGB and sports club priority projects and provide project costings for new or improved recreational open

spaces and outdoor sport facilities. This information to be used to evidence requests for S106 developer contributions from new development.

Purpose of the Engagement

16. To ensure that all appropriate S106 contributions are secured from new development, it is intended that the Parish Schedules and Outdoor Sport Priority List will detail all local and strategic priority projects to evidence S106 contribution requests.
17. The engagement informed local councils and sports organisations of the restrictions placed on securing S106 contributions under the CIL legislation, and encouraged them to plan for their future open space and outdoor sport facility requirements by identifying their priority projects.
18. The policies and facility information in the Leisure Strategy are available to parishes and clubs to help them identify and develop their projects, utilising where appropriate expertise from the National Governing Bodies for Sport (NGB) and other bodies.
19. The engagement asked parishes and sports clubs for details of their priority projects to populate the Parish Schedules and Outdoor Sport Priority Projects List. It explained that this information will be used by officers to comment on planning applications and where appropriate, seek S106 developer contributions. It confirmed that without project information being provided, officers would not be able to seek S106 contributions.

Emerging Local Plan

20. Policies for each of the Leisure Strategy chapters have been included in the draft Local Plan. The National Planning Policy Framework (NPPF) supports the approach taken by the Leisure Strategy in undertaking detailed local assessments to evidence where new facilities should be provided and where developer contributions should be sought.
21. The Parish Schedules and Outdoor Sport Project List will provide the detailed information on local requirements to evidence requests for both facilities and S106 contributions.

Engagement Feedback – Town and Parish Councils

22. Following a subsequent reminder in July, a total of 36 parish councils responded to the engagement, only 20 of those parishes identified priority projects. The parishes who responded and the number of projects they identified are listed in Appendix A.

Engagement Feedback – Sports Clubs

23. A total of 15 sports clubs (excluding football) responded to the consultation, identifying 27 priority projects.
24. The football consultation was managed by the Bedfordshire Football Association (BFA) who consulted in excess of 40 clubs comprising their highest ranked clubs which play at Step 7-3 of the National League System. In addition, community clubs who had expressed interest in facility development were also contacted.
25. The other NGBs were consulted in the engagement to guide clubs to identify projects which are in line with NGB policies, support club development and are more likely to achieve NGB funding if needed.
26. The Parish Schedules and Outdoor Sport Priority Projects List have been updated with the information received from local councils and sports organisations. To ensure they remain current and accurate, an annual engagement will be held, however, updated project information can be submitted at any time.

Engagement Feedback - Countryside Organisations

27. No responses were received from the countryside organisations.

External Funding Partners

28. Throughout the Leisure Strategy development Leisure Services has worked closely with Sport England and other funding partners to understand their requirements for projects which will attract external funding.
29. The Leisure Strategy provides the strategic background which identifies and assesses local needs against adopted standards; however, this does not provide the local detail required to support individual funding applications.
30. The Parish Schedules and Outdoor Sports Priority Project List provide the local picture and project-specific information required to seek both S106 developer contributions and external funding.
31. In addition, the Outdoor Sports Priority Project List provides details of strategic sporting facilities which serve a wider catchment, encompassing a number of parishes.
32. All funders require applications to provide match funding and this can be provided via a S106 contribution. The link between the Leisure Strategy

assessments and the requirements of funding partners provide the evidence base to maximise funding sources for a given project.

33. Sport England endorses the approach taken in the Outdoor Sports Priority Project List, and will be using this as an example of best practice for other authorities.

Leisure Responses to Development Management Consultations

34. At present, when a Development Management consultation is received, Leisure officers have to contact the relevant parish council and/or sports club to obtain details of any projects to which developer contributions could be sought.
35. This process can be slow and often does not meet parish council or Development Management timescales. Some parish councils do not forward plan in this way and therefore do not have any projects identified locally. Where projects are devised instantly to secure contributions they may, with further consideration, be either inappropriate or not needed.
36. The purpose of the engagement was to encourage parishes and clubs to plan more effectively for future requirements and ensure their evidence is made available to Leisure Services to build an accurate, current and comprehensive picture of local needs and projects.

Procedure for consideration

37. The purpose of the Parish Schedules and Outdoor Sports Priority Project List is to provide a single reference point for information regarding recreation open space and outdoor sport projects to which S106 contributions could be sought, and to optimise officer time in responding to Development Management consultations.
38. Support is sought for the Parish Schedules and Outdoor Sport Priority Projects List to be the single point of reference for Leisure Services in identifying projects to seek developer contributions. Where councils and/or sports clubs have not identified a local project, Leisure Services will not request contributions from that development.
39. For developments where the local council has not identified any projects, if the development site lies within the catchment of an identified strategic project, contributions will be sought towards that project only.
40. Where both a local and a strategic project are identified, the local council must identify which project the contributions should be sought for.

Reasons for Procedure

41. Prior to inclusion on the Schedules and Sports List, the project information will be assessed and developed with the parishes and relevant organisations to ensure it provides defensible evidence of local needs and the projects designed to address them.
42. This approach ensures that Leisure Services has a single point of reference for project information when seeking contributions from development.
43. Having a single source of information will utilise officer time more effectively when responding to Development Management consultations.
44. Where no local projects are identified, the approach ensures that opportunities to secure developer contributions are not lost, and developer funding can be targeted at strategic facilities which will serve a wider catchment.

Council Priorities

45. The purpose of the Parish Schedules and Outdoor Sports Priority Project List is to identify all local and strategic facility requirements across Central Bedfordshire. By assessing and developing these projects with the help of local councils, clubs and other bodies, Leisure Services can ensure both S106 developer contributions, and external funding can be maximised to help deliver new or enhanced sports and open space facilities.

Corporate Implications

46. Formalising a process for the identification of local and strategic leisure projects supports the delivery and ongoing development of sustainable local facilities which enable residents to live active and healthier lives.

Legal Implications

47. The information contained in the Parish Schedules and Outdoor Sport Priority List will be used to evidence the requests made by Leisure Services for Section 106 developer contributions under the Community Infrastructure Levy (CIL).

Financial and Risk Implications

48. The information contained in the Parish Schedules and Outdoor Sports Priority Project List will be used to evidence the requests made by Leisure Services for Section 106 developer contributions.

49. The majority of recreational open space and outdoor sports facilities are owned by parish councils or sports clubs. The engagement process was designed to identify, genuine, costed projects to which S106 contributions complying with the CIL regulations, could be sought.
50. Developer contributions sought will be secured by Development Management via a Section 106 legal agreement with the respective housing developer. Contributions will be secured in accordance with the Community Infrastructure Levy (CIL) regulations.
51. Following receipt by the council of contributions from the developer, the project promoter will be made aware of the funds and will submit a release application for approval by Development Management. Funds will be released in accordance with the release procedure and will be paid to the applicant on the production of paid invoices.
52. Where S106 contributions are secured for CBC owned facilities, the projects will be managed in accordance with the councils' financial regulations.

Equalities Implications

53. The engagement has consulted each town or parish council in their role as owner and managers of the majority of open spaces and outdoors sports facilities, and as the focal point for local needs and opinions. The engagement timescale allowed for councils to engage with their residents and ratify their responses through their own democratic procedures.
54. In addition all sports clubs and their relevant Sports Governing Bodies were consulted to secure both the strategic requirements of each sport and the specific local needs. Encouraging clubs to work together and to engage the help of their governing bodies will enable them to assess the needs of all their current and potential members, and develop their facilities in accordance with local needs and national guidance.
55. The development of the overarching Leisure Strategy included both targeted and randomised public consultation to secure a comprehensive breadth of opinion and needs. This subsequent stage of the strategy is focussing on the how and where of potential new or improved facility requirements with the aim of increasing access to leisure opportunities across the area.

Conclusion and next Steps

56. In order to maximise opportunities to secure developer contributions for the provision of new, or improvement of existing open space and outdoor sports facilities, requests for contributions must comply with the requirements of the Community Infrastructure Levy (CIL).
57. To comply with CIL and support the requirements of external funding partners, an effective procedure is required to manage information on the strategic and local projects required across Central Bedfordshire.
58. The parish schedules and outdoor sports list are intended to provide a single, comprehensive point of reference for Leisure officers in responding to Development Management consultations; and supporting parishes or clubs with external funding applications.
59. Sport England has endorsed this approach with regard to sporting facilities and on completion, will be using this as an example of best practice for other local authorities.
60. The Football Foundation (FF) which is the funding arm of the Football Association (FA) is currently developing a similar approach which will produce local football plans for each local authority area. The FF has welcomed CBC's approach and the Outdoor Sport Priority Project List will provide the basis on their plan for CB.

Next Steps

61. The updated Parish Schedules and Outdoor Sport Priority Project List will be relaunched on the council's web site. The local councils and sports clubs will be contacted to reiterate that to ensure contributions are sought from appropriate development, towards their projects, they must provide the information for inclusion on the parish schedules and outdoor sports list. If no information is received, no contributions will be sought. Where the development is within the catchment of a strategic project, a contribution will be sought towards that only.
62. Officers will refresh the engagement annually and update the information accordingly, however, updated project information can be provided at any time.

Appendices

Appendix A: Town and Parish Councils responding to the Parish Schedule Engagement

Background Papers

The following background papers, not previously available to the public, were taken into account and are available on the Council's website:

- (i) Table of town and parish council responses to the engagement.

Report author(s): Lisa White, Policy Manager Leisure, Libraries and Countryside lisa.white@centralbedfordshire.gov.uk

Appendix A: Town and Parish Councils responding to the Parish Schedule Engagement

Parishes with number of identified projects:

1. Ampthill x6
2. Arlesey x10
3. Brogborough x1
4. Cranfield x4
5. Dunstable x17
6. Eggington x1
7. Harlington x1
8. Haynes x1
9. Henlow x2
10. Houghton Regis x6
11. Husborne Crawley x1
12. Kensworth x1
13. Meppershall x4
14. Northill x3
15. Pottton x8
16. Ridgmont x1
17. Shefford x1
18. Slip End x4
19. Stondon x10
20. Toddington x1

Central Bedfordshire Council Overview and Scrutiny Committee

Waste Services Collections and Commissioning Options - Overview

23rd November 2017

Agenda

- 1. Project Overview**
- 2. Options Being Explored**
 - a. Collection Options
 - b. Commissioning Options
- 3. Next Steps**

1. Project Overview

- **Project commenced in Summer 2017**
- **Focus on two areas:**
 - **the way in which waste is collected**
 - **the best way to commission services at the end of the current Biffa Contract**
- **Fully funded support provided by WRAP as part of their consistency programme**
- **Joint project with Bedford Borough Council**

1. WRAP Consistency Programme

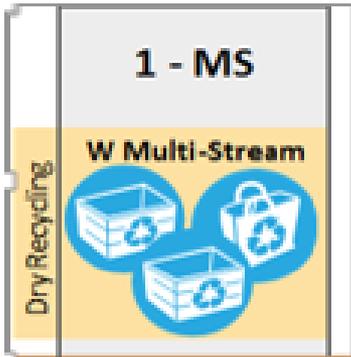


2a. Collections Options Modelled

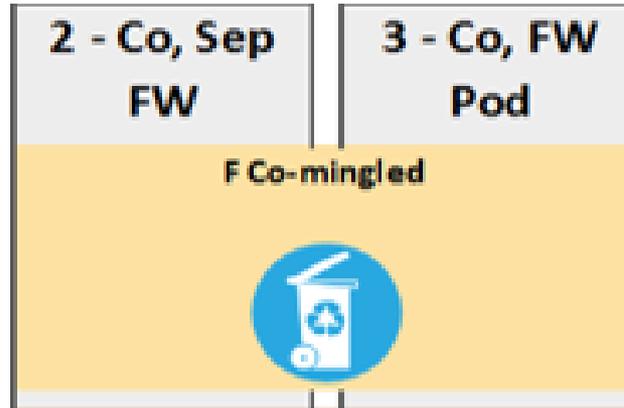
	1 - MS	2 - Co, Sep FW	3 - Co, FW Pod	4 - TS (C + F)	5 - TS (Co + glass)	6 - 3W
Dry Recycling	W Multi-Stream 	F Co-mingled 		F Two-Stream (containers + fibres) 	F Two-Stream (Co-mingled, sep. glass) 	F Two-Stream (containers + fibres) 
Food Waste	Weekly 					
Garden Waste	Fortnightly Free (a) with Current Containment; Fortnightly Charged (b) with Wheeled Bins  or 					
Residual Waste	Fortnightly* 					
	1 - MS	2 - Co, Sep FW	3 - Co, FW Pod	4 - TS (C + F)	5 - TS (Co + glass)	6 - 3W

* Retain current 240 litre residual bins in CBC. Issue 180 litre bins on replacement in BBC.

2a. Collections Options Modelled



2a. Collections Options Modelled



2a. Collections Options Modelled

4 - TS (C + F) F Two-Stream (containers + fibres) 	5 - TS (Co + glass) F Two-Stream (Co-mingled, sep. glass) 
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2a. Collections Options Modelling

- **Modelling is designed to be a snapshot in time focussing primarily on:**

Cost of Delivering Services

- Comparative to current service
- Productivity for each option linked to the current service, accounting for geography and demographics
- Where new cost information has been needed this has been researched, evidenced and documented

Performance of Services

- Generated from benchmarking of the performance of other statistically similar authorities
- Supported by publically available data and case study evidence

2b. Commissioning Options

- **Financial and qualitative analysis of the following future options:**
 - **Outsource- re-tender services**
 - **Bring services in-house so they are run by CBC**
 - **Set up a Local Authority Trading Company owned by CBC to run the services**
- **All options will be explored with CBC and BBC independently and then together to understand if any savings can be made through joint working**

2b. Commissioning Options



3. Next Steps for Eunomia

- **Complete project modelling and present outputs to officers as part of a final report, including:**
 - **Collections options modelling results for CBC**
 - **Commissioning options modelling results for CBC**
 - **Joint commissioning options results for CBC and BBC**



www.eunomia.co.uk

@Eunomia_RandC

mail@eunomia.co.uk

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Central Bedfordshire Council

SUSTAINABLE COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

23 November 2017

Work Programme & Executive Forward Plan

Advising Officer: Rebecca Preen Scrutiny Policy Adviser
rebecca.preen@centralbedfordshire.gov.uk

Purpose of this report

The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

RECOMMENDATIONS

The Committee is asked to:

1. Consider and approve the work programme attached, subject to any further amendments it may wish to make;
2. Consider the Executive Forward Plan; and
3. Consider whether it wishes to suggest any further items for the work programme and/or establish any enquiries to assist it in reviewing specific items.

Overview and Scrutiny Work Programme

1. During 2016/17 Members have been invited to share their experiences of the overview and scrutiny process and make suggestions to the Overview and Scrutiny Coordination Panel (OSCP) on future ways of working. This feedback was subsequently considered by the OSCP who resolved to encourage the OSCs to apply the following principles for ways of working:-
 - a. activity be led by the OSCs and residents as well as the Executive Forward Plan;
 - b. more policy development activity be undertaken through the exploration of proposals and principles at the earliest opportunity of commencement of strategy development;
 - c. shorter more focused agendas through prioritisation of items that add value and enable outcomes; and
 - d. create more time for Members outside of formal meetings in addition to providing more opportunity to brief Members informally on some topics.
2. In addition, the OSCP agreed that given the current experience with regard quarterly performance and budget reports a trial should be

undertaken whereby these reports will only be received by the Corporate Resources OSC from April onwards. This trial will enable Members to determine whether this approach provides greater focus on these aspects of scrutiny. All Members will be able to request an item to be added to the agenda of any the OSCs on aspects of budget or performance. The Corporate Resources OSC will also be able to refer matters to the relevant OSC for a 'deep-dive' of any topic if there is a particular concern.

3. The Committee is requested to consider the work programme and the indicated outcomes at **appendix 1** and to amend or add to it as necessary.
4. In considering which items should be added to the work programme Members are encouraged to minimise duplication, focus on those items that have been requested by residents and the committee and to focus on those items where Members can add value.
5. The work programme aims to provide a balance of those items on which the Executive would be grateful for a steer in addition to those items that the Overview and Scrutiny Committee (OSC) wishes to proactively scrutinise.

Overview and Scrutiny Task Forces

6. In addition to consideration of the work programme, Members may also wish to consider how each item will be reviewed, i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

Executive Forward Plan

7. Listed below are those items relating specifically to this Committee's terms of reference contained in the latest version of the Executive Forward Plan. The full Executive Forward Plan can be viewed on the Council's website at the link at the end of this report.

Item	Indicative Exec Meeting date
Cranfield University Masterplan	5 December 2017
Billington Gypsy and Traveller Sites	5 December 2017
Resilient Highway Network	5 December 2017
Waste Collection & Street Cleansing- Service Design and Delivery Method	5 December 2017
Non Key Decisions	Indicative Exec Meeting date
None at present	

Corporate Implications

8. The work programme of the Sustainable Communities Overview & Scrutiny Committee will contribute indirectly to all 5 Council priorities. Whilst there are no direct implications arising from this report the implications of proposals will be details in full in each report submitted to the Committee.

Conclusion and next Steps

9. Members are requested to consider and agree the attached work programme, subject to any further amendment/additions they may wish to make and highlight those items within it where they may wish to establish a Task Force to assist the Committee in its work. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

Appendices

Appendix A: Sustainable Communities OSC work programme.

Background Papers

Executive Forward Plan (can be viewed at any time on the Council's website) at the following link:-

<http://centralbeds.moderngov.co.uk/mgListPlans.aspx?RPId=577&RD=0>

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Appendix A – SC OSC Work Programme 2017/18

OSC Date	Report Title	Outcomes we are seeking to achieve
11 January 2018	Regeneration of Dunstable High Street	To consider the timetable of proposals in relation to the regeneration of Dunstable High Street
11 January 2018	Task force update - Schools parking	To receive an update on progress following recommendations to improve service delivery
11 January 2018	All age skills strategy	With a focus on apprenticeships, work readiness and skills
11 January 2018	Local Plan, Regulation 19	To receive a report detailing the next steps of the Local Plan, including the process for the commencement of Regulation 19
15 March 2018	Police Performance Update	To discuss with the Police and Crime Commissioner and senior officers within the Force, progress made following the HMIC report in March 2017

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